



VALENCIA FOUNDATION

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ENDOWED CHAIR REGULATION

TITLE: Central Florida Hotel and Lodging Association Chair in Hospitality Management

AWARD: Annual grant based on Board of Director approved payout, varies annually depending upon endowment earnings over time.

ELIGIBILITY: Eligibility shall be confined to faculty who meet all of the following criteria as of the application deadline:

- Are employed on a continuing contract;
- Have at least 80% of assigned duties in a classroom, gym, or laboratory;
- Have been employed as defined above during Sessions 1 and 2 of the academic year in which the award is made.

CHAIR CATEGORY: Category II

In Category II, the Distinguished Scholar's entire award amount is designated to fund the proposed learning experience. The experience must enhance learning-centered activities and/or foster professional development departmentally, collegewide, within a discipline, or within the Central Florida community.

APPROVED ACTIVITIES:

1. Sponsored residencies for outstanding academicians and field practitioners;
2. Acquisition of resource materials, literature, and audio-visual materials for the classroom, studio, and laboratory;
3. Purchase of education computer software, hardware, and/or computer peripherals;
4. Student classroom/instructional projects;
5. Classroom speakers and resource specialists;
6. Job placement/job development/job referral services excluding personnel salaries, placement fees and costs;
7. Curriculum development including laboratory manuals, audiovisual aids, learning resource center materials, and computer programs;
8. College-sponsored lectureships, symposia, conferences and workshops;
9. Joint ventures that promote business, association, agency and industry partnerships.

SELECTION PROCESS: Category I and II chairs have selection processes as described in the annual application guidelines.

MARKETING:

1. Catalog listing for named funds
2. Plaque on West Campus

OTHER TERMS/CONDITIONS/RESTRICTIONS: Foundation to receive from administrator responsible for Hospitality and Tourism Institute a report on the use of the funds, including any appropriate photos of activities/equipment to show the donor how the monies benefited Valencia. The report is due by June 30. The report to include how and why the grant improved instruction and how it was evaluated.