

## PAYROLL DEDUCTION (Please type or print.)

New     Updated     Cancellation

---

I authorize Valencia College to deduct the following amount from each paycheck (24 pay periods). Please credit my donation to the scholarship, academic chair, academic program, special event or foundation initiative as designated below:

Payroll deduction amount:     \_\_\_\_\_ % per paycheck (gross salary)

or

\$ \_\_\_\_\_ per paycheck

Please note: You may adjust your participation in the payroll deduction program at any time by notifying Valencia Foundation in writing.

Credit my donation to:     Area of greatest need

or

Scholarship/Program: \_\_\_\_\_

Scholarship/Program Number (if applicable): \_\_\_\_\_

---

SIGNATURE

---

PRINT NAME

---

JOB TITLE

---

VID (FOR PAYROLL OFFICE USE)

---

MAIL CODE

---

PHONE EXTENSION

Please allow at least one pay period for your request to take effect through the college's payroll department. The foundation is a 501(c)(3) organization, and donations are tax-deductible to the fullest extent of the law. Donations may be pledged and given over time.

Valencia Foundation is committed to the principle of equal opportunity in education and employment. We value the richness of diversity in its many forms and respect the dignity of each individual. We do not practice unlawful discrimination on the basis of race, color, national origin, gender, sexual orientation, religious creed, ability, age or marital status. Our focus is to support Valencia's mission, as we strive to unlock access to learning for students of all backgrounds.

Valencia Foundation

190 S. Orange Avenue  
Orlando, FL 32801

407-582-3150  
Fax: 407-582-3156

www.VALENCIA.ORG  
foundation@valenciacollege.edu

We sincerely appreciate your support.