



**VALENCIA
FOUNDATION
ENDOWED CHAIRS
FOR LEARNING LEADERSHIP**

2009—2010 Guidelines and Application

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VALENCIA COMMUNITY COLLEGE FOUNDATION
Endowed Chairs for Learning Leadership

Program Guidelines for Categories I & II

Believing that there is no endeavor more significant to quality higher education than the teaching-learning process, the Valencia Community College Foundation has established the Endowed Chairs for Learning Leadership Program.

PURPOSE: The Endowed Chairs for Learning Leadership program has been established to recognize and promote academic excellence at Valencia Community College. The program honors outstanding members of the Valencia teaching faculty and provides resources needed for the advancement of instruction at Valencia. In contrast to endowed chair programs at four-year institutions which aim to attract preeminent researchers, this program recognizes and supports the Valencia faculty.

Two categories of Learning Leadership Chairs have been established. Category I chairs are awarded to faculty to fund a proposed learning experience that supports the college's mission, vision, and values and has a connection to student learning. Category II awards provide funding for projects that enhance learning-centered activities and/or foster professional development departmentally, collegewide, within a discipline, or within the Central Florida community.

ELIGIBILITY: Recipients of Category I Learning Leadership Chairs are designated Distinguished Professors and recipients of Category II Learning Leadership Chairs are designated Distinguished Scholars. Eligibility shall be confined to faculty who meet all of the following criteria as of the application deadline:

- Are employed on a continuing contract;
- Have at least 80% of assigned duties in a classroom, gym, or laboratory;
- Have been employed as defined above during Sessions 1 and 2 of the academic year in which the award is made.

CRITERIA FOR SELECTION: The following criteria will be considered in selecting an Endowed Chair Distinguished Professor (Category I) or Distinguished Scholar (Category II):

Teaching Excellence: The applicant's record of significant contributions made to student learning and to the applicant's department, campus, and/or the college in recent years.

Proposed Learning Experience: The applicant's description of a proposed learning experience outlining 1) intended learning outcomes for the faculty member and associated student learning; 2) the ways this money will support an endeavor in terms of the college's mission, vision, and values and connection to student learning; and 3) the process for assessing the applicant's learning outcomes.

SELECTION PROCESS: The selection process is coordinated through the Office of College & Community Relations, for the foundation and as the designee of the college president. Endowed Chair Distinguished Professors and Scholars are selected for each chair by the Awards Committee.

Application Package: The application package shall include a completed application and biographical information form with signatures of approval by the applicant's dean and provost and a description of the proposed learning experience.

Awards Committee: The Awards Committee is recruited and governed by the Valencia Faculty Council. The collegewide Faculty Council appoints a chair for the committee from among the ten members who are selected as follows:

- < 8 faculty members, selected by the Faculty Council;
- < 1 member, Foundation Board of Directors, selected by the President of the Foundation;
- < 1 member, Student Affairs, selected by the Vice President, Student Affairs.

The committee reviews application packages and recommends award recipients. Full-time faculty members are eligible to receive one Learning Leadership Chair per academic year. The president of the college shall have sign-off approval of the recipient of each award.

LENGTH OF TERM: A term of an Endowed Chair Distinguished Professor/Scholar shall consist of one academic year. At the end of a term, each recipient will be eligible for re-application. A previous award shall not be considered prejudicial to his/her candidacy for a subsequent term.

USE OF FUNDS:

Based on donor intention, the use of funds varies between Categories I and II.

CATEGORY I:

In Category I, half of the award amount is designated as a personal stipend for the Distinguished Professor, with half distributed during Session 1 and the second half distributed during Session 2. *Note: The Internal Revenue Service stipulates that any award in the amount of \$600 or more is reportable income.* The remaining half of the award will fund the proposed learning experience.

If a Distinguished Professor wishes to utilize the personal stipend to hire an adjunct professor, thereby providing him/her with release time, the issue may be negotiated with the Distinguished Professor's dean. The approval of the dean and provost are necessary for implementing this alternate use of the stipend.

CATEGORY II:

In Category II, the Distinguished Scholar's entire award amount is designated to fund the proposed learning experience. The experience must enhance learning-centered activities and/or foster professional development departmentally, collegewide, within a discipline, or within the Central Florida community.

Proposed Learning Experience

Funds used toward either category's proposed learning experience must be used for educational activities within the area specified by the chair and within any guidelines specified by the donor. Such purposes include:

- 1.) Sponsored residencies for outstanding academicians and practitioners in the field to interact with our students and faculty;
- 2.) Student instructional projects and field trips;
- 3.) Acquisition of additional resource materials, literature, and audio-visual materials for the classroom, studio, and laboratory;
- 4.) Travel and study stipends for professional renewal; and
- 5.) Salary supplements to help in the recruitment and retention of outstanding scholars and career specialists. Additional specific requirements may apply.

ACCOUNTABILITY: Distinguished Professors and Scholars shall be responsible for filing an annual report with the Office of College & Community Relations by June 30 of each academic year. The report will include a listing/narrative of activities and an accounting of program funds.

An annual report form will be provided. Reports are compiled and forwarded to the President's executive staff, the foundation, and the Endowed Chairs donors.

VALENCIA COMMUNITY COLLEGE FOUNDATION
Endowed Chairs for Learning Leadership

Category I Chairs

Annual awards are based on Valencia Foundation Board of Directors approved payout. Award amounts vary annually depending upon endowment earnings over time. One half of the award amount is designated for the Learning Leadership Chair Distinguished Professor as a personal stipend, with half distributed during Session I and the second half distributed during Session 2. The remaining half of the award amount is designated to fund the proposed learning experience within the area specified by the chair and within any guidelines specified by the donor.

Approved activities include:

- 1.) Sponsored residencies for outstanding academicians and practitioners in the field to interact with our students and faculty;
- 2.) Student instructional projects and field trips;
- 3.) Acquisition of additional resource materials, literature, and audio-visual materials for the classroom, studio, and laboratory;
- 4.) Travel and study stipends for professional renewal; and
- 5.) Salary supplements to help in the recruitment and retention of outstanding scholars and career specialists. Additional specific requirements may apply.

Category	Reg. #	Learning Leadership Chair	Award Amount	Additional Specific Requirements
I	901	Sue Luzadder Chair in Communications	\$3,300	English, literature, creative writing, speech and journalism
I	902	John and Florence MacLeod Chair in Business	\$3,400	Accounting, business administration and management, financial services, and real estate
I	903	Raymer F. Maguire, Jr. Chair in Mathematics	\$3,200	
I	904	Chesley G. Magruder Chair in Allied Health	\$3,600	
I	905	Lockheed Martin Chair in Mathematics	\$4,900	
I	906	Lockheed Martin Chair in Science	\$3,600	
I	907	Bank of America Chair in Business	\$3,300	
I	908	Howard L. Palmer Chair in Foreign Languages	\$3,300	
I	909	University Club of Orlando Chair in Humanities	\$4,700	

Category	Reg. #	Learning Leadership Chair	Award Amount	Additional Specific Requirements
I	911	Patricia Havill Whalen Chair in Social Sciences	\$7,000	Anthropology, economics, government, history, political science, psychology, and sociology
I	916	Lester N. Mandell Chair in Natural and Physical Sciences	\$3,400	
I	917	Grace Gillen Hanna Chair in Nursing	\$3,700	
I	918	Freeda Louise Foreman Chair in Family Resource Development	\$3,600	Foster and promote family support principles as defined by the Family Resource Coalition
I	930	Wayne Densch Chair in Geriatrics	\$5,600	
I	931	Bank of America Chair in Business Management	\$3,700	
I	935	Abe and Tess Wise Chair in the Study of the Shoah	\$3,400	Activities should support collaborative efforts between Valencia and the Holocaust Memorial Resource and Education Center of Central Florida, Inc.

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Category II Chairs

Annual awards are based on Valencia Foundation Board of Director approved payout. Award amounts vary annually depending upon endowment earnings over time. The award amount will be managed by the Learning Leadership Chair Distinguished Scholar and utilized for projects that enhance learning-centered activities and/or foster professional development departmentally, collegewide, within a discipline, or within the Central Florida community.

Approved activities include:

1.) Sponsored residencies for outstanding academicians and practitioners in the field to interact with our students and faculty; 2.) Student instructional projects and field trips; 3.) Acquisition of additional resource materials, literature, and audio-visual materials for the classroom, studio, and laboratory; 4.) Travel and study stipends for professional renewal; and 5.) Salary supplements to help in the recruitment and retention of outstanding scholars and career specialists. Additional specific requirements may apply.

Category	Reg. #	Learning Leadership Chair	Award Amount	Additional Specific Requirements
II	910	University Club of Orlando Chair in Advanced Computer Technology	\$4,900	
II	912	Hubbard Construction Company Chair in Technical and Engineering Programs	\$3,500	Building construction, computer programming and analysis, computer integrated manufacturing, drafting and design technology, electronics engineering technology, and land surveying technology
II	913	Tupperware Corporation Chair in Community Quality	\$3,500	
II	914	Walt Disney World Chair in Film Technology	\$5,300	

Category	Reg. #	Learning Leadership Chair	Award Amount	Additional Specific Requirements
II	919	Universal Orlando Chair in Arts and Entertainment	\$2,800	Arts and entertainment to include fine and performing arts, graphic arts technology, theater and entertainment technology, film production technology, and graphic design technology; artist in residence programs; conferences; seminars; workshops; special events; and support the development and initiation of an extension center in arts and entertainment to be located at Universal City Florida.
II	921	Dr. P. Phillips Foundation Chair in Free Enterprise	\$5,400	
II	922	Chesley G. Magruder Foundation Chair in Health & Life Science	\$1,500	
II	923	William C. Demetree, Jr. Foundation Chair in Education for Special Needs	\$3,700	Preference for the Center for High Tech Training for Individuals with Disabilities
II	924	SunTrust Chair in Economic Development & Business Education	\$3,600	
II	926	Raymer F. Maguire, Jr. Endowed Chair in Communications	\$2,800	
II	927	Dr. P. Phillips Foundation Chair in Education for the Physically Challenged	\$5,000	
II	928	Cliff & Daisy Whitehill Chair in Legal Studies	\$2,900	
II	929	ABC Liquors, Inc. Chair in Education for the Physically Challenged	\$3,600	
II	932	BellSouth Chair in Communications and Engineering Technologies	\$1,700	

Category	Reg. #	Learning Leadership Chair	Award Amount	Additional Specific Requirements
II	933	Jessie and Eugene Drey Endowment of the English-Speaking Union/Central Florida Branch Chair in English and Humanities, Winter Park Campus	\$2,700	Scope of activities to focus on the disciplines of English and the Humanities with the intent of advancing knowledge through the effective use of English in and expanding global community
II	934	Central Florida Restaurant Association Chair in Restaurant and Food Service Management	\$2,900	
II	936	Displaced Homemakers Chair	\$2,300	Restricted to women students in transition. First priority is to offer free Valencia Dental Clinic services to annual program participants.
II	937	SunGard Endowed Teaching Chair in Computer Science	\$2,200	Additional approved activities include computer hardware and/or software projects to enhance education; and sponsorship of a diverse series of activities responsive to changing community needs—such as community lectures, enhancements to the college libraries, scholars-in-residence, public colloquia/seminars/conferences, consultants to work with the college, teacher training, cinema series, college courses, and college and community resource people.
II	938	Ira Vinson Henderson Chair in Nursing & Allied Health	\$8,300	Additional approved activities include computer hardware and/or software projects to enhance education; and sponsorship of a diverse series of activities responsive to changing community needs—such as community lectures, enhancements to the college

				libraries, scholars-in-residence, public colloquia/seminars/conferences, consultants to work with the college, teacher training, cinema series, college courses, and college and community resource people.
II	942	HuntonBrady Architects Chair in Hospitality Management	\$2,000	Additional approved activities include purchase of education computer software, hardware, and/or computer peripherals; classroom speakers and resource specialists; job placement/development/referral services excluding personnel salaries, placement fees and costs; curriculum development including laboratory manuals, audiovisual aids, learning resource center materials, and computer programs; college-sponsored lectureships, symposia, conferences and workshops; and joint ventures that promote business, association, agency and industry partnerships.
II	1008	Central Florida Hotel & Lodging Association Chair in Hospitality Management	\$3,800	
II	1063	Maguire Family Teacher Endowed Chair	\$20,800	The Foundation Board specifies annually which academic discipline is eligible to apply for this award. In 2009/10, the chair is an interdisciplinary chair—open to eligible, full-time faculty in any discipline to create inventive ways of trimming textbook expenses through alternative delivery of learning materials.
II	1146	Harry J. & E. Mary Hobbs Teaching Chair in Nursing	\$3,800	

VALENCIA COMMUNITY COLLEGE FOUNDATION
Endowed Chairs for Learning Leadership

Directions for Application

Qualified faculty may apply for a Learning Leadership Chair by submitting a completed application package to College & Community Relations at Mail Code: DTC - 2. **Application packages for the 2009-2010 Endowed Chairs for Learning Leadership must be received in College & Community Relations by 5:00 p.m. on Monday, April 13, 2009.**

The required components of the application package are:

1. A completed application and biographical information form with signatures of approval by the applicant's dean and provost; and
2. A description of the proposed learning experience.

The attached forms have been designed to simplify the application process. Applications will not be accepted that do not use these forms. A separate application is required for each Endowed Chair for which applicants wish to be considered. The criteria for eligibility and selection are described in the attached Program Guidelines. For additional information, please call Shauna Anstey in the Office of College & Community Relations at extension 3211.

VALENCIA COMMUNITY COLLEGE FOUNDATION
Endowed Chairs for Learning Leadership
Application and Biographical Information Form

Your Name:	Endowed Chair Name:
Title:	Discipline:
Mail Code:	Phone:
	Email:

Please describe in one page with 12 pt. font the significant contributions you have made to student learning and to your department, campus, and/or the college in recent years. The selection committee will evaluate proposals based on the attached evaluation rubric and recipients will be chosen solely on the information provided in the application.

Signatures

Applicant:	Dean:
<i>Note: Your signature above verifies that you are full-time faculty (80% of assigned duties in a classroom, gym or laboratory) on continuing contract and have taught full-time during Sessions 1 and 2 of the current year.</i>	Provost:

VALENCIA COMMUNITY COLLEGE FOUNDATION
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Description of Proposed Learning Experience

Please describe in one page with 12 pt. font how you will use the Learning Leadership Chair award. Please explain the following:

- 1). Your intended personal learning outcomes and their connection to student learning;
- 2). A budget that outlines how this money will support your endeavor in terms of the college's mission, vision, and values and connection to student learning;
- 3). The process for assessing your learning outcomes.

Please refer to the attached evaluation rubric which the selection committee will use to rate your proposal.

VALENCIA COMMUNITY COLLEGE FOUNDATION
Endowed Chair for Learning Leadership
Evaluation Rubric

Endowed Chair Application Elements	4 Exemplary	3 Acceptable	2 Not Acceptable	1 Not Provided	Score for Each Element
Biographical Information	Acceptable + Clearly stated & demonstrates significant past contributions to student learning, & Department, Campus and/or College	Complete & Reflects moderate past contributions to student learning & Department, Campus and/or College	Not complete; does not sufficiently reflect past contributions to student learning, & Department, Campus and/or College	Insufficient biographical information provided or exceeds the application length	
Faculty Learning Outcomes (LO)	Acceptable + exemplifies College's and Donor's mission, vision and values	Faculty LO's clearly stated and relates to College's and Donor's mission, vision & values	Faculty LO's not clearly stated, or do not reflect College's and Donor's mission, vision and values	No stated faculty LO or exceeds the application parameters	
Student Learning Connection	Acceptable + Connection of faculty LO to student learning clearly reflects the College's and Donor's mission, vision and values	Connection of faculty LO to student learning clearly stated	Connection of faculty LO to student learning not clearly stated	Connection of faculty LO to student learning not stated; or exceeds the application parameters	
Assessment Process	Process for assessing faculty LO clearly thought out	Process for assessing faculty LO suggested	Insufficient process for assessing faculty LO	No stated process; or exceeds the application parameters	
Financial Plan	Acceptable + reflects exceptional use award	Financial Plan clearly stated and in line with the realities of the award	Financial plan not clearly stated nor realistic	No financial plan provided or not realistic	
Total Score					

The Endowed Chair for Learning Leadership Awards Committee will choose recipients solely on the information provided in the application. In case of a tie, the Awards Committee will vote to break the tie.

**VALENCIA COMMUNITY COLLEGE FOUNDATION
Endowed Chairs for Learning Leadership
Annual Report**

Your Name:

Endowed Chair Name:

Please respond to the questions below and return this form (typed or word processed) to
Shauna Anstey, College & Community Relations, Mail Code DTC - 2, no later than June 30, 2010.

Please describe how you expended endowed chair funds during Fiscal Year 2009-2010:

What benefits were derived and who benefited from the endowed chair?

Other comments/thoughts that we might share with the donors to validate their support: